

# CURRICULUM VITA

## Matthew Fowler

**Front of House Manager, University Productions  
University of Central Oklahoma**

100 North University Drive, Box 139  
Edmond, OK 73034

Office: Mitchell Hall Theatre – MIH 205  
405.974.2513

[mfowler9@uco.edu](mailto:mfowler9@uco.edu)

<https://broncho2.uco.edu/centraldirectory/profiles/744462>

### EDUCATION

- 2020 – Present M.Ed Candidate in Curriculum & Instruction – Theatre Pedagogy, Southeastern Oklahoma State University, Durant, Oklahoma. Expected Completion June 2021
- 2008 – 2011 B.F.A in Theatre Arts Performance, University of Central Oklahoma, Edmond, Oklahoma
- 2004 – 2008 A.A. in Film and Video Production, Oklahoma City Community College, Oklahoma City, Oklahoma

### Professional Experience

#### **2013 – Present**

##### **Front of House Manager – University Productions**

- Manage multi-venue box office operations for the College of Fine Arts and Design at the University of Central Oklahoma
- Assist with coordination and execution of marketing efforts for College of Fine Arts and Design events
- Maintain social media presence on Facebook, Instagram, and Twitter for Mitchell Hall Theatre
- Create performing arts events for Mitchell Hall Theatre, Broadway Tonight, Edmond Summerstock, UCO Jazz Lab, Radke Fine Arts Theatre, and CHK|Central Boathouse with Seat Advisor Box Office ticketing software
- Create and Maintain events for other entities within the University upon their request including the Office of the President and the UCO Student Association
- Train and provide support for Oklahoma Center for Arts Education staff in the use of Seat Advisor Box Office for creating various departmental workshops, events, and student camps.
- Accounting of daily ticket sales
- Direct ticket revenue deposits to the appropriate financial ORGs within the University
- Hire and manage a staff of 8 – 10 student box office employees.
- Ensure comfort and safety of patrons during performances at Mitchell Hall Theatre
- Coordinate volunteer ushers for performances at Mitchell Hall Theatre
- Purchase food and beverage for concessions sales at Mitchell Hall Theatre
- Purchase office supplies for University Productions staff

#### **2011 – Present**

##### **Guest Artist – University of Central Oklahoma Theatre Arts Department**

- Produce short films featuring students as cast and crew

- Film video content for Kennedy Center American College Theatre Festival Region 6 production submissions
- Created projections for production of Tongues and Savage Love by Sam Shepard

### **2008 – Present**

#### **Creative Director – 3540 Media LLC**

- Professional portrait and headshot photography
- Professional videography services

### **2010 – 2013**

#### **Mitchell Hall Box Office Assistant – University of Central Oklahoma**

- Computerized Box Office
- Customer Service
- Front of House Duties

### **2007 – 2008**

#### **Production Crew/Editor – Oklahoma City Community College**

- Camera Crew
- Video Editing

### **2007 – 2008**

#### **Video Equipment Manager – Oklahoma City Community College**

- Equipment inventory and checkout
- Equipment maintenance

## **PROFESSIONAL INTERESTS**

Cinematography

Photography

Video Editing

Photo Editing

Graphic Design

Marketing

Arts Management

Acting

## **SELECTED COMMITTEES**

### ***University***

2017 – 2018 CFAD National Conference on Undergraduate Research Planning Committee

2017 – 2018 Parking Model Advisory Committee

## **AWARDS AND HONORS**

2019 Official Selection of 2019 deadCenter Film Festival with short film *Moebius* ([View film here.](#))

2019 ‘Making a Difference’ Award, University of Central Oklahoma Foundation

2013 Official Selection of 2013 deadCenter Film Festival with short film *Stanley Gets Fired* ([View film here.](#))

2011 First Runner Up, Kennedy Center American College Theatre Festival Region 6 Critics Institute, University of Central Oklahoma

- 2010 First Runner Up, Kennedy Center American College Theatre Festival Region 6 Critics Institute, University of Central Oklahoma ([Final critique available here.](#))
- 2008 President's Award for Excellence, Oklahoma City Community College
- 2006 Phi Theta Kappa International Honor Society, Oklahoma City Community College

### **OTHER PROFESSIONAL ACTIVITIES**

#### ***Artistic Works***

- 2020 *Identity* – Short film produced as part of exhibition at the University of Central Oklahoma Melton Gallery entitled “Bright Golden Haze: Reflections” featuring Olafur Eliasson’s *1m3* light cube.

#### ***Invited Non-Published Presentations***

- 2016 “Photography for Theatre” – Workshop given to students in the Theatre Arts program at the University of Central Oklahoma
- 2010 “The Cinematic Language of Film” – Presentation given to students in Professor Mindie Dieu’s English Composition I at the University of Oklahoma.